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**From:** Chabria, Monesh [chabria.monesh@epa.gov]  
**Sent:** 10/30/2015 7:48:37 PM  
**To:** Mikalian, Charles [mikalian.charles@epa.gov]; Dixon, Cynthia [dixon.cynthia@epa.gov]  
**Subject:** RE: Please create TA

Cynthia – Did you prepare this TA yet? Chuck is going to be out of the office after today until Nov 12, so it would be good to get his approval today. Thanks.

Mony Chabria  
Section Chief  
U.S. EPA Region 5  
Office of Regional Counsel  
312-886-6842  
chabria.monesh@epa.gov

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**From:** Mikalian, Charles  
**Sent:** Thursday, October 29, 2015 10:49 AM  
**To:** Dixon, Cynthia <dixon.cynthia@epa.gov>  
**Cc:** Chabria, Monesh <chabria.monesh@epa.gov>  
**Subject:** Please create TA

Dates of travel: November 19-20, 2015

Location: Kalamazoo, Michigan

Purpose: attend public meeting for Record of Decision for Operable Unit 1 of the Allied Paper/Portage Creek/Kalamazoo River Superfund Site.

Account billing: please bill this to the same superfund account as the last time I travelled to Kalamazoo

Need: per diem  
Hotel

Do not make a hotel reservation. The folks I'm travelling with have already made a reservation for me at the per diem lodging rate.

Thanks, Chuck

Charles Mikalian  
Associate Regional Counsel  
EPA Region 5  
ph: (312) 886-2242